



Business-Driven Information Requirements							
Driver	Benefit	Information Requirement					
Customer Intelligence	Increased revenue, increased share, cross- sell/up-sell, segmentation, targeting, retention, customer satisfaction, ease of doing business	Unified master customer data, matching/linkage, centralized analytics, quality data, eliminate redundancy					
Risk & Compliance	Compliance, privacy, risk management, accurate response to audits, prevent fraud	Data quality, semantic consistency across business processes, consistency, availability					
Operational Efficiency	Reduced M&A costs, lowered costs, streamlined processes, increased volumes, increased throughput, optimized promotions	STP, eliminate redundant data, functionality, licenses, rules/policy- driven					
Supplier Management	Faster onboarding, reduced vendor count, spend management, improved supply chain management	Matching/linkage, vendor management, 3 <sup>rd</sup> party data integration					
Product Performance	Product design, improved product and brand management time to market, product performance, better manufacturing processes	Unified product data, matching/linkage, centralized analytics					
Organizational Performance	Increased employee productivity, reduced reconciliations	Centralized analytics, unified employee data, inspection, monitoring, control					
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Unified master customer data	<ul> <li>Important questions:</li> <li>What are the most critical business</li> </ul>
matching/linkage, centralized analytics, quality data, eliminate redundancy	issues attributable to poor data quality?
Data quality, semantic consistency across business processes, consistency, availability	<ul> <li>What constitutes "poor" data quality</li> <li>How is data quality measured?</li> </ul>
STP, eliminate redundant data, functionality, licenses, rules/policy- driven	<ul><li>What are the levels of acceptability?</li><li>How are data issues managed?</li></ul>
Matching/linkage, vendor management, 3 <sup>rd</sup> party data integration	What remediation and correction actions are feasible?
	<ul> <li>How can we know when the data has been improved?</li> </ul>
Unified product data, matching/linkage, centralized analytics	<ul> <li>How is data quality improvement</li> </ul>
Centralized analytics, unified employee data, inspection, monitoring, control	related to business process performance?







Tasks
<ul> <li>Review business process, use cases, data dependence and issues with customers' data</li> </ul>
Isolate and quantify business impacts
<ul> <li>Identify critical mandatory elements and data quality expectations</li> </ul>
Examples: customers appear only once in data set
Information product mapping
Identify source tables
Profile critical attributes from source data
Report potential anomalies
Review potential anomalies with clients to
<ul> <li>De-emphasize criticality ("Low priority")</li> </ul>
<ul> <li>Isolate for further review and analysis ("potential problem")</li> </ul>
<ul> <li>Select for remediation ("definite problem")</li> </ul>
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## Classifying Business Impacts

Impact Category	Examples of issues for review		
Operational Efficiency	<ul> <li>Time and costs of cleansing data or processing corrections</li> <li>Inaccurate performance measurements for employees</li> <li>Inability to identify suppliers for spend analysis</li> </ul>		
Risk/Compliance	<ul><li>Missing data leads to inaccurate credit risk</li><li>Regulatory compliance violations</li></ul>		
Revenue	<ul><li>Lost opportunity cost</li><li>Identification of high value opportunities</li></ul>		
Productivity	<ul> <li>Decreased ability for straight-through processing via automated services</li> </ul>		
Procurement Efficiency	Improved ease-of-use for staff (sales, call center, etc.) Improved ease of interaction for requestors and approver Reduced time from order to delivery		
Performance	Impaired decision-making		
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Using the	Business Ir	npact Temp	olate	
Issue ID	Data Issue	Business Impact	Measure	Severity
Assigned identifier for the issue	Description of the issue	Description of the business impact attributable to the data issue; there may be more than one impact for each data issue	A means for measuring the degree of impact	An estimate of the quantification of the cumulative impacts
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## Data & Tools: Preparation

Asset	Preparation Steps		
ETL	<ul><li>Identify data sources</li><li>Develop data extraction scripts</li></ul>		
Data profiling	<ul> <li>Install tool</li> <li>Training as needed</li> <li>Verify connectivity to data sources as necessary</li> <li>Provide data extracts</li> </ul>		
Query access	•Provide direct access to source data		
Data mining	<ul> <li>Install tool(s)</li> <li>Training as needed</li> <li>Verify connectivity to data sources as necessary</li> <li>Provide data extracts</li> </ul>		
Desktop productivity	<ul> <li>Acquire templates for capturing results</li> <li>Acquire reporting templates</li> </ul>		
Data	•Extract data		
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Dat	ta Pro	ofilin	g and	d Dat	a An	alysis	5				
<ul> <li>Column profiling</li> <li>Frequent values, outliers, maximum, minimum, nulls, patterns,</li> </ul>											
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Additional analysis											
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Column Name	Number of Records	Inferred data type	Number Distinct	Number Null	% null	Maximum	Minimum	Number of patterns	Mean	Median	Standard Deviation
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Obs	servation	and Sy	nthesis					
ID	Table and Column Name	Inspection	Reported items	Issues for Review	Fitness Assessment			
Assign identifien issue	ed Table name for and column name(s)	What measure or dimensions were reviewed	Result of measurement	What needs to be reviewed, next steps	What needs to be reviewed, next steps based on business impact and severity			
Review potential anomalies								
Describe issues and determine fitness for uses								
Prioritize by severity and opportunity								
Prepare profiling report:								
<ul> <li>Detail inspected item, reported results, issue for review, possible reasons, business implications, business activities affected, etc.</li> </ul>								
Determine requirements for deeper analysis								
<ul> <li>Provide recommendations for remediation, correction, validation, and other approaches for improvement</li> </ul>								
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Summary			
<ul> <li>Document key business issues that are attributable to poor data quality</li> </ul>			
Perform empirical assessment to identify potential anomalies			
Prioritize based on			
<ul> <li>Correlation to business impact(s)</li> </ul>			
<ul> <li>Severity of impact</li> </ul>			
<ul> <li>Opportunity for improvement</li> </ul>			
<ul> <li>Scope focus to areas that can feasibly provide tactical improvements and strategic value</li> </ul>			
Specify data inspection rules to quantify levels of acceptability			
Institute inspection, monitoring, and reporting			
<ul> <li>Provide continuous process for assessment, remediation, reporting of measurable improvement</li> </ul>			
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